

DISCIPLINARY RULES AND REGULATIONS

A. General Rules

1. Irregular attendance, unjustified absence or unexpected absence of more than seven days, negligence in work, lack of application to studies, acts of disobedience, dishonesty, indiscipline or any conduct considered by the school authorities as injurious to the tone or standard of the school or likely to have an unwholesome influence on fellow pupils, frequent failure to obtain good in conduct or application in the progress report will all be deemed sufficient ground for serious disciplinary action including removal from the school.
2. Students are expected to be punctual. Late comers are liable to be sent back home at the Parent's own risk.
3. Late comers will not be admitted to the class without the Head Master's / Supervisor's permission.
4. Students attending the school must come equipped with a complete set of text-books, note books and accessories prescribed by the school.
5. All students are responsible for the safe keeping of their belongings. Parents / guardians are advised not to send the pupils wearing any ornaments or jewellery or in possession of any other costly articles. The school will not be responsible for books, money, clothes and other articles which are lost.
6. The assignments for the next day must be noted down in the calendar.
7. Loitering is strictly prohibited.
8. Any kind of damage done in and to the school premises will have to be made good.
9. Personal cleanliness and tidiness are expected from all.
10. No student should leave the school premises during the recess.
11. Every student is expected to converse only in English in the school premises.

12. No student suffering from any contagious disease will be permitted to attend the school until a medical certificate is produced by the parent / guardian that the student is free from infection.

13. All applications for leave and note of absence must be written by the parents / guardians of the students in the prescribed Absence and Leave Record in the School Calendar and countersigned by the Class Teacher. In case of sickness, the application for leave supported by a Medical Certificate should be sent as early as possible.

Students returning to school after a contagious or infectious disease should also produce a doctor's fitness certificate.

A student coming to school after a period of absence for which there is no leave application will not be permitted to attend the class.

Repeated absence from school functions renders the students liable for dismissal.

14. Students who do not have 75% attendance, will not be allowed to appear for any examination including SSC Board Exam.

SSC students who do not fulfil the above attendance criteria will not be permitted to fill the admission forms for the SSC Examination and as a result, will not qualify for appearing for that examination.

15. No student shall be exempted from Games and Physical Training without a Medical Certificate. If required, the period of exemption should be specified.

16. Students are not permitted to leave the school during working hours.

17. Students should be particularly careful not to throw any papers, seeds, food residue, etc. anywhere in the school premises; they should use the baskets and bins especially provided for this purpose.

18. Students from one class are not allowed to visit their friends in any other class room.

19. When students move along the corridors for change of periods they must walk in silence in a single file. They should always keep to the left.

20. Silence is a source of great strength – students should observe silence.

21. No collection for any purpose shall be made without the previous permission of the Head Master.

22. Books should be examined by the borrower before leaving the library, and Librarian should be notified if the books are damaged. Otherwise, the borrower will be held responsible and the pupil will have to make good the damage.

23. If a student loses a book, he / she will have to replace the same or pay a fine equal to the price of the book.

24. Any student who infringes the Library Rules will be liable to pay a fine; he may also be debarred from the library.

B. Rules of Discipline (vide Orders of Government)

1. Heads of schools should see that the following principles of discipline are observed:

a. Regularity and implicit obedience are expected in the school.

b. Politeness and courtesy of speech and conduct as well as cleanliness of dress and person are inculcated.

c. Students are made to realize that they are responsible to the school authorities not only for their conduct in the school but also for the general behaviour outside.

d. Parents are given to understand that they cannot dictate to the Management and that the Management has a right to say on what conditions it will admit or retain pupils in the school provided such conditions are in conformity with the Grant-in-Aid code and the instruction issued by the appropriate authority from time to time.

e. Students shall not take part in any political activities.

f. Any student who is persistently insubordinate or is repeatedly or wilfully mischievous, or is guilty of malpractice in connection with examinations or has committed an act of serious indiscipline and / or misbehaviour, or who in the opinion of the Head of the School has an unwholesome influence on fellow pupils or whose guardians show little interest in the progress of their wards may be removed from the rolls. The removal may be temporary or permanent, according to the gravity of the offence.

A nation is great because of the way its people think